

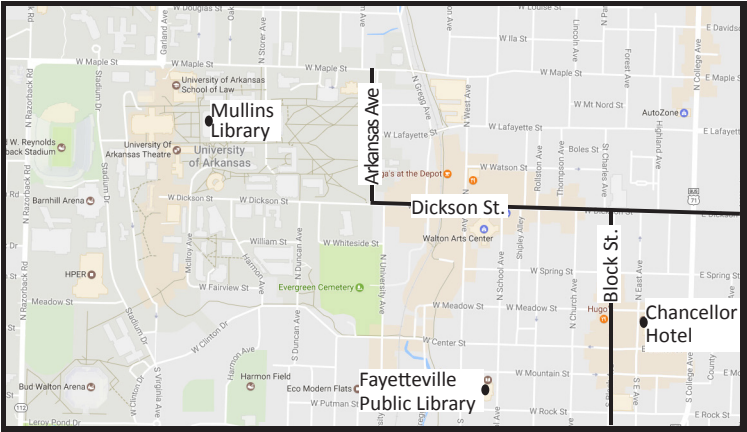


*in their* **Natural State**

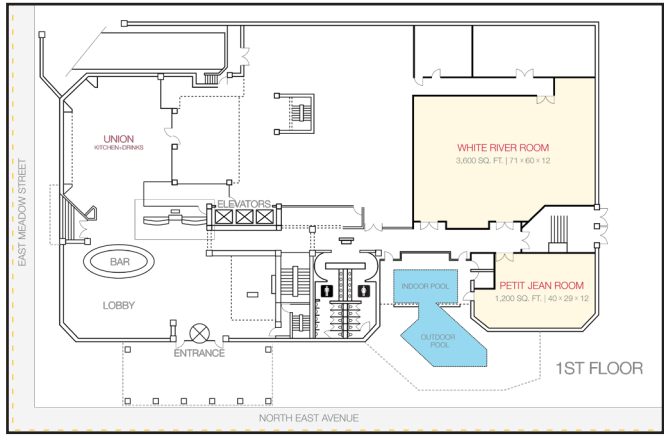
**2017**  
**SOCIETY OF**  
**SOUTHWEST ARCHIVISTS**  
**Annual Meeting**

**May 24-27, 2017**  
**The Chancellor Hotel**  
**Fayetteville, Arkansas**

# Mapping the Conference



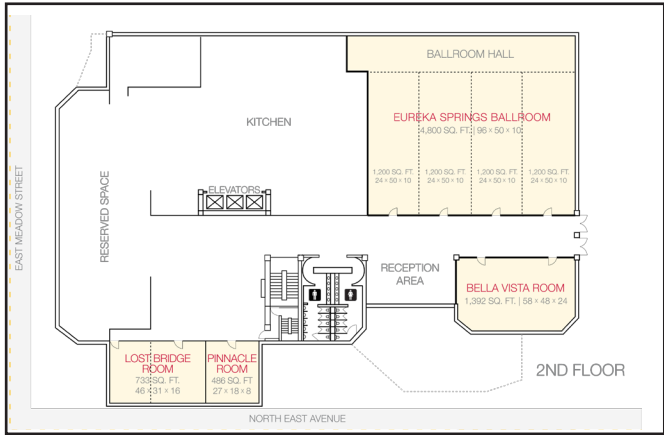
## Conference Venue Map The Chancellor Hotel



Complimentary parking for all guests and day attendees.

Free Wifi throughout the Chancellor: Hotel123

Welcome to Fayetteville!



Gender neutral restrooms and quiet room located on the 2nd floor of the conference area.

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**Susan Parks-Spencer**, Washington County Historical Society  
**Katrina Windon**, University of Arkansas Libraries  
**Marikit Schwartz Fain**, John Brown University  
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# President's Welcome

Dear friends and colleagues,

Welcome to the 2017 Annual Meeting of the Society of Southwest Archivists. This year we are in Fayetteville, Arkansas, and the theme of the conference is Archives in *Their* Natural State. It's great to be returning to a location that SSA has not visited since the year 2000. In addition to repository tours, receptions, and stellar educational sessions, we also have a wonderful plenary speaker and special Saturday afternoon programming.

This conference would not be possible without the work of SSA officers and committee chairs and members who have been working for over a year to make it a success. Special thanks also goes to our presenters who have made themselves available to share knowledge with their fellow archivists and affiliated professionals while advancing our archival mission. Our annual meeting is a place to collaborate, network, and catch up with colleagues. This year's conference promises to educate and reinvigorate.

Sincerely,  
Claudia Rivers

## Archives in *Their* Natural State

Welcome to Fayetteville, the gem of the Ozarks, for the 45th annual meeting of the Society of Southwest Archivists. "Archives in *Their* Natural State" is not only a play on Arkansas's state motto, but is also intended to spark thought-provoking conversations about the states—natural and otherwise—of archives. There are many natural qualities of archives to explore, whether it's the life cycle of archives and records; literal archival collecting on subjects such as environmental history, environmentalism, ecology, and other natural sciences; or "organic" or symbiotic processes such as community archiving and the responsibility to document evolving regional and national society and culture. We hope you have a great stay in Northwest Arkansas. We are glad to have you with us here in the Natural State!

Sincerely,  
2017 Local Arrangements Committee

# REGISTRATION

Wednesday	9:00 am – 5:00 pm
Thursday	8:00 am – 2:30 pm
Friday	8:00 am – 3:30 pm
Saturday	8:00 am – 11:30 am

The registration table is located on the second floor of The Chancellor Hotel at the entrance to the conference space. Additional information is available at the hotel registration desk.

## SLOTTO & Scholarships

Help support SSA scholarships! Bid in the silent auction and purchase SLOTTO tickets at the Scholarship Committee table to enter a drawing for a chance to win one (or several) intriguing items donated by your colleagues. Will your SLOTTO ticket win you a poster? A book? A weird chicken? Will your auction bid net you a beautiful quilt? A piece of handmade jewelry? The auction will end and the drawing will take place during the Saturday Business Breakfast where Melissa Gonzales will again be our fabulous emcee! All proceeds go to fund SSA scholarships. For more information, visit <https://societyofsouthwestarchivists.wildapricot.org/scholarships>.



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# PRE-CONFERENCE WORKSHOPS

## WEDNESDAY, MAY 24

### PRE-CONFERENCE WORKSHOPS

#### Workshop 1

Wednesday 8:30 AM – 5:00 PM

*University of Arkansas Mullins Libraries Room 102*

#### **Privacy and Confidentiality Issues in Digital Archives (SAA DAS course)**

*Presented by Heather Briston, MSI, J.D.*

This course covers privacy and confidentiality legal issues specific to archives of digital material. You'll examine the intersection of (and the tension between) privacy/confidentiality, free speech and freedom to research/write, and focus on how electronic records and the digital realm have altered the scene. You'll look at privacy and confidentiality issues in the context of third-party rights, donors, special situations such as medical and education records, national security legislation, and the overriding impact of the digital world. Through case studies, you will examine specific situations pertinent to the work of archivists. While participants should be familiar with basic concepts of privacy and confidentiality, a brief review of the development of these concepts will be provided to ground the discussion. The focus of the day will be on how to think through and identify options for resolving the most commonly-encountered privacy and confidentiality legal issues around electronic records.

#### Workshop 2

*Bella Vista Room*

Wednesday 9:00 AM – 12:00PM

#### **Digital Preservation Planning Workshop**

*Presented by Elizabeth Kelly, Jeff Rubin, and Cheylon Woods*

Digital preservation is a challenge for library professionals from a variety of backgrounds and institutions. Developing a plan for preserving digital assets—whether born-digital archival materials, institutional records, or personal digital resources—is essential to ensuring their long-term survival. This workshop utilizes the Library of Congress' Digital Preservation Outreach and Education baseline digital preservation curriculum. Regional topical trainers will present six digital preservation modules: Identify, Select, Store, Protect, Manage, and Provide. Through lecture, discussion, and hands-on activity, workshop participants will develop plans to begin or expand their institution's digital preservation program.

The workshop is ideal for professionals with little to no digital preservation experience who want to learn the basics of digital preservation. Participants will gain knowledge of current digital preservation practices and be better able to assess their institutional preservation needs.

### Workshop 3

*Petit Jean*

**FULL DAY** Parts 1 and 2

Wednesday 10:00 AM – 5:00 PM

**HALF DAY** Part 2 only

Wednesday 1:00 – 5:00 PM

### Introduction to TARO: Encoding and Submitting Finding Aids

*Presented by Amy Bowman and Amanda Focke*

This workshop will teach the hands-on basic skills needed to participate in TARO, including basic XML familiarity and editing, EAD familiarity, how to upload files to TARO, and troubleshooting. The full day is recommended for those with little or no TARO, EAD, or XML experience. The half-day (afternoon only) is recommended as a refresher for those who might feel rusty and/or have work environment changes which have changed their approach to TARO (such as using collection management software now instead of hand-encoding XML). The workshop is open to anyone but is focused on TARO guidelines and workflows. This is not an intensive EAD course, which is offered as a 2-day workshop by SAA, or an intensive XML class, but will show the basics to get you started and share resources to help you once you return to your workplace.

**Outgoing Board Meeting** *Eureka Springs A*

Wednesday 12:30 – 3:30 PM

Lunch provided

**Welcome Reception**

Sponsored by the Arkansas State Archives

Atrium, Chancellor Hotel

Wednesday 5:30 – 7:30 PM



Please join us in the second-floor atrium at the Chancellor Hotel for light hors d'oeuvres. One free drink ticket per attendee. It's a great chance to meet up with friends and colleagues, relax after your travels, and make plans for a night out on Dickson Street!

**Dinner on your own or with others**

Wednesday, 7:30 PM-?

Refer to separate restaurant guide or [ExperienceFayetteville.com](http://ExperienceFayetteville.com)

# THURSDAY, MAY 25

## PLENARY ADDRESS

*Eureka Springs*

Thursday 8:30 – 9:30 AM

Sponsored by the Law Group of Northwest Arkansas

Our Plenary Speaker is Stacy L. Leeds, Dean and Professor of Law at the University of Arkansas School of Law. Dean Leeds has a strong record of public service, including serving as a Justice on the Cherokee Nation Supreme Court, and has authored over 20 articles, essays, and book chapters. She was recognized as a national leader in diversity by *National Jurist* magazine and is the only American Indian woman to serve as dean of a law school in the United States. Dean Leeds brings her impressive legal and academic career to speak to the vitally important issues facing archives and the nation.



## COFFEE BREAK WITH THE VENDORS

Sponsored by

**The Law Group of Northwest Arkansas**

9:30 – 10:00 AM

**THE Law Group**  
OF NORTHWEST ARKANSAS LLP

## Educational Sessions

Thursday 10:00 – 11:30 AM

### ***Su voto es su voz*: How Two Universities Are Sharing Their Mexican American Civil Rights Collections with the Community through Processing and Outreach Campaigns**

*White River Room*

Ann Hodges, Texas A&M University Corpus Christi; Erin Mashni, History Associates, Inc.; Jennifer Giambone, History Associates, Inc.; Leah Rios, University of Texas at San Antonio; Amy Rushing, University of Texas at San Antonio.

Your collections provide valuable resources to researchers and the community, but only if they are used! Two South Texas archives are exploring different ways of raising awareness, processing, and making their Mexican American Civil

Rights collections more accessible to the public. Texas A&M University Corpus Christi is partnering with History Associates, Inc. to arrange, preserve, and describe the entire Dr. Hector P. Garcia Papers, as well as to create an initial online exhibit featuring selected digitized items from the papers to highlight the collection and Dr. Garcia's legacy. The University of Texas at San Antonio is using a grant-funded team of in-house archivists to process the Records of the Southwest Voter Registration Education Project/Willie C. Velasquez Institute, as well as reveal behind-the-scenes insights into the project through a YouTube video. At this session, the project members will share insights into how to organize, manage, and execute complex processing and multimedia projects to create greater public awareness and use of the valuable collections in our care.

### **Reaching out to the Community: I Did It, So Can You**

#### *Petit Jean Room*

Lynn Whitfield, Associate Archivist, Texas Tech University; Mary Manning, University Archivist, University of Houston Libraries; Amy Mondt, Associate Archivist, Vietnam Center and Archive; Sheon Montgomery, Assistant Archivist, Vietnam Center and Archive; Felicia Williamson, Archivist/Special Collections, Dallas Holocaust Museum; Lisa Cruces, Hispanic Collections Archivist, University of Houston Libraries; Jennifer Hecker, Archivist, ACL Archive Project KLRU-TV, Austin PBS; Mike Miller, City Archivist/Division Manager, Austin History Center; Sally Sinor, Project Archivist, University of Nebraska at Kearney; Christina Wolf, Archivist/Special Collections Librarian, Oklahoma City University.

Outreach programs can be like a giant welcome sign to many patrons, and are one of the profession's best advocacy tools. Ongoing and long-term outreach programs, such as a lecture series, annual exhibits, media collaborations, K-12 programs and fundraising events are great ways to bring the archive to new audiences and offer innovative ways to present archival collections to the public. This lightning talk is designed to be a practical and interactive session on ways SSA members have promoted outreach on a specific aspect of their holdings. It consists of ten archivists giving lively talks on ways they approached an outreach idea, the lessons learned, and advice for others interested in pursuing similar outreach projects.



**Visualizing Public Services Metrics for Special Collections & Archives***Bella Vista Room*

Elizabeth Joan Kelly, Loyola University New Orleans

Data visualization can make the reporting of statistics more dynamic and digestible to a variety of stakeholders. This hands-on workshop, targeted at beginner and intermediate spreadsheet users, will enable participants to create data visualizations using special collection and archive public services metrics for use in annual reports, internal assessments, and public displays. The workshop will focus on using Google Sheets to create charts and graphs, but instructions will also be provided for using Microsoft Excel, and other visualization tools be briefly discussed. Participants should bring a laptop or tablet.

**Lunch on your own**

Thursday 11:30 AM – 1:00 PM

**Alliance for Local Music Archives Lunch Meetup***Damgoode Pies, 37 E. Center Street*

Thursday 11:30 – 1:00

Jennifer Hecker, *host*

This summer, a group of archivists met in Atlanta and formed the Alliance for Local Music Archives (ALMA). So far, we have created a documentation repository for sharing policies, forms, and other information, and established a calendar of quarterly conference calls. Now, we want to strengthen our network by encouraging in-person meet-ups at established conferences. This lunchtime gathering at Damgoode Pies will provide an information-sharing and networking opportunity for anyone documenting, preserving, or doing research or outreach concerning local music communities. The format will consist of a round-robin-style discussion with each attendee giving a brief overview of the work they are doing, and sharing any issues they are facing that may benefit from input from the group. In the Southwest, we have members in Austin, Houston, and Denton, so far. We are looking to make more connections. Please join us!

**Austin Archives Bazaar 2016: Getting Better Every [Other] Year***White River Room*

Daniel Alonzo, Texas General Land Office; Amy Rushing, University of Texas at San Antonio; Kristy Sorensen, Austin Presbyterian Theological Seminary

The speakers will discuss the planning and execution of the second biennial Austin Archives Bazaar, held in October 2016. The Bazaar, in one sentence, is the place to discover the photographs, documents, films, maps, video games, and more held in the incredible archival collections in Austin (and the central Texas area)! The Bazaar is unique to the region because it is organized outside of any single organization by volunteers from the Archivists of Central Texas. The goal is to create a multi-institution community outreach event with a broad appeal to the general public, including folks who might not really know what an archive is. The organizers worked to include big and small archives, as well as non-repositories with an archival mission, in this event, which allowed all the participants to have a successful outreach experience, regardless of the size of their budget. Daniel Alonzo will discuss budgeting and logistics planning. Kristy Sorensen will discuss fundraising and sponsorships. Amy Rushing will tell what the Bazaar was like as a repository representative. This will be an interactive presentation with lots of time for questions, as well as time for members of the audience to share their own experiences with community outreach events.

**We Need to Talk: Creating and Implementing Digital Preservation Workflows in Small and Medium Sized Institutions***Petit Jean Room*

Ian McGlory, Texas A&M University; James Williamson, Southern Methodist University; Amanda Focke, Rice University

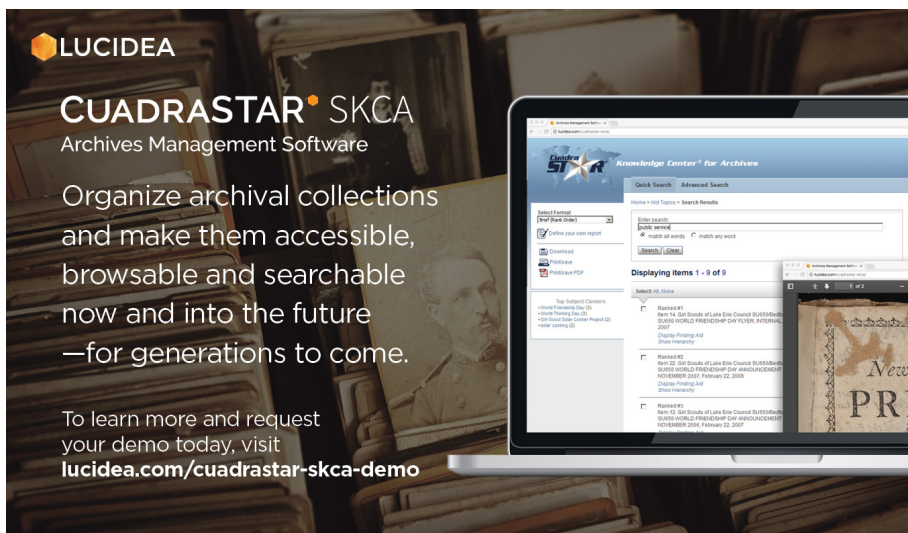
Archives, libraries, and cultural institutions of every size all face the common issue of how to preserve digitized and born-digital materials. With an increasing number of platforms, tools, and approaches, it can be difficult to know where to start when implementing a digital preservation strategy. This session will include three presenters who will discuss the steps they took in creating and implementing digital preservation strategies and workflows at their small and medium sized institutions. Topics include strategies for developing workflows, researching various digital preservation tools and platforms, and challenges encountered throughout the process. Questions and input from the audience will be solicited before and during the panel to help shape the nature of the discussion.

## Disability Records: Accessing the Inaccessible

*Bella Vista Room*

Betty Shankle, University of Texas at Arlington; Samantha Dodd, University of Texas at Arlington; Jeff Downing, University of Texas at Arlington

Staff from the UT Arlington Libraries in collaboration with the University's Disability Studies Minor faculty and staff are providing multidimensional access to embedded disability records housed in the Libraries Special Collections. Related to North Texas and UT Arlington, approximately 1,600 disability-related images, documents, oral histories and videos have been identified and utilized for several continuing projects. The Texas Disability History Collection website has been developed, the national Disability History/Archives Consortium has been founded, and a traveling disability history exhibit has been created. The panel will address the methodologies used to develop disability awareness and rights through the use of records housed in special collections and archives.



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The software interface shown on the laptop includes a search bar, a list of search results, and a preview of a document titled "New Mexico".

### Crystal Bridges Museum of American Art

Crystal Bridges Museum of American Art unites art and nature in a beautiful 120 acre park setting near downtown Bentonville. The museum opened to the public in 2011 and features five centuries of artwork in its permanent collection, including Asher B. Durand's *Kindred Spirits*, Norman Rockwell's *Rosie the Riveter*, and Andy Warhol's *Coca-Cola* [3]. SSA members will receive a tour of the library, which contains more than 50,000 volumes, along with some free time to view the permanent collections on their own. ***Bus departs from Chancellor Hotel at 2:45***

### David and Barbara Pryor Center for Arkansas Oral and Visual History

The David and Barbara Pryor Center for Arkansas Oral and Visual History documents the cultural heritage of Arkansans through the collection of materials and by conducting oral history interviews, which are transcribed and made available through the Center's website. The Center actively seeks content on a number of projects, including the William Jefferson Clinton History Project, the Arkansas Gazette Project, and the Arkansas Extension Homemakers Council. View this innovative resource, located within walking distance of the conference hotel on the historic Fayetteville Square. ***Registrants will meet in the Chancellor Hotel lobby before walking over together to the Center, located on the Fayetteville Square.***

### Shiloh Museum of Ozark History

The Shiloh Museum of Ozark History collects, preserves, and exhibits the images, artifacts, and history of Northwest Arkansas. During the repository tour, participants will visit the research library and collections storage to see a few of the museum's many interesting holdings, including a large selection of 1910s glass-plate negatives from a talented amateur photographer, nearly one-half million images from the photo morgue of two local newspapers, the papers and research files of an award-winning journalist, and documents and regalia from the local Odd Fellows' lodge. SSA members will also have a chance to tour the exhibit hall, the newly restored 1871 Shiloh Primitive Baptist Church building, and the other historic buildings found on the museum's three-acre campus, including an 1850s log cabin and a 1930s barn. ***Bus departs from Chancellor Hotel at 2:45.***

### Walmart Museum

Visit the place where Walmart began. The Walmart Museum is located in the original Walton's 5&10 building on the historic downtown Bentonville square. The museum contains a series of physical and virtual displays of images, memorabilia, and information on the history of Walmart and the Walton family. The museum contains a working store of retro items and an old-fashioned soda fountain. SSA members will also visit the Walmart World Room overlooking the Bentonville Square and view a selection of objects from the archives. ***Bus departs from Chancellor Hotel at 2:45.***

### Special Collections, University of Arkansas Libraries

The University of Arkansas Special Collections is celebrating its 50th anniversary in 2017. Special Collections contains the Arkansas Collection of over 68,000 Arkansas-related print titles, rare books, photographs, and manuscript collections. Manuscript collections are particularly strong in environmental issues, folklore, music, and Arkansas politics. Arkansas politician J. William Fulbright's papers, along with records from NAFSA and the Bureau of Educational and Cultural Affairs, provide research materials on international education and cultural exchange. The architectural archives features papers, drawings, and models by world-renowned architects Fay Jones and Edward Durell Stone. Get a behind-the-scenes look at Special Collections, located at the heart of the University of Arkansas campus. ***Bus departs from Chancellor Hotel at 2:45.***

### Arkansas Naturals Baseball Game *Arvest Ballpark, Springdale, Arkansas*

Thursday 6:15 PM

**For on-field recognition before the game, attendees need to meet at the Naturals Hall of Fame (to the right of the main entrance) by 6:25 to be taken down to the field. If you would still like to purchase a ticket for the game, inquire at the Conference Registration Desk.**

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# FRIDAY, MAY 26

Breakfast with SSA Leadership    *Eureka Springs*    Friday, 8:00 – 9:00 AM  
Sponsored by the **University of Arkansas Medical School Library History Research Center** and the **Arkansas Historical Association**

**UAMS Library  
Historical  
Research Center**



## Educational Sessions

Friday, 9:30 – 10:45 AM

### Film Identification and Preservation

*White River Room*

Alexis Peregoy, Center for Creative Photography

This training session will cover how to identify film-based materials: cellulose acetate, cellulose nitrate, and polyester. Additionally, this will cover how to determine the level of deterioration in film-based materials and what to do if there is a collection at risk. For example, vinegar syndrome and utilizing AD strips to verify the acid level found in a collection. The session will not only cover identification, but also how to isolate, rehouse with appropriate materials, and store film-based materials for long-term preservation and safety of materials. Peregoy will have examples of channeled acetate film (nitrate examples will be shown images on a screen), rehousing materials, AD strips, and more teaching materials. There will be examples of film, tools, rehousing materials, resources lists, and other materials present for the audience to explore.

### Faces without Time, 1860 - 1900

*Petit Jean Room*

Chester Cowen, Still Photo Archivist

This presentation will highlight methods for establishing date ranges for photographs based on fashions, backdrops, mounting thicknesses, mounting colors (front & back), and edge treatments for board stock mounted photographs and tintype masks. This draws on an ongoing study of 50 or more examples for each year from 1862 - 1900. All items highlighted in the presentation will be available for examination at the session. Attendees from collections holding verifiable examples from the summer of 1859 - 1861 are encouraged to share copies of these materials to the speaker before the session so that that time frame can be more adequately addressed.



**Transitioning to ArchivesSpace***Bella Vista Room*

Mary Saffell, Texas Christian University; Andrea Weddle, Texas A&M University; Bailey Hoffner, University of Oklahoma

This session will include panelists who have recently or are in the process of transitioning to ArchivesSpace from other systems. They will discuss their reasons for choosing ArchivesSpace, the obstacles they faced in transitioning, and how they overcame them. They will also discuss how this product has impacted their organization, their workflows, and their ability to retrieve information about their collections. Panelists will share positive and negative feedback they have received from staff, donors, and researchers using this application. Finally, panelists will discuss how they plan to move forward with this software and their future goals for collection management.

**Catered Break with Vendors**

Friday, 10:45 – 11:00 AM

Sponsored by **Ancestry.com****Educational Sessions**

Friday, 11:00 AM – 12:15 PM

**Low-Cost A/V Digitization Solutions***White River Room*

Laurinda Weisse, University of Nebraska at Kearney; Sally Sinor, University of Nebraska at Kearney

Like many archives, the University of Nebraska at Kearney Special Collections and Archives has A/V materials in obsolete formats, including materials important to the institutional memory. Because we are a small repository, we lack the funds to outsource digitization in any great quantity. Additionally, the bulk of our A/V materials are VHS and cassette tapes in fair to good condition, such that it is possible to work with them ourselves. We leveraged a combination of existing equipment and inexpensively purchased items to test multiple methods of VHS digitization. We evaluated the process, focusing on ease of use, software capabilities, and overall costs, as well as the finished product. Using our finds, we selected the best equipment for our needs and created processes for VHS and cassette digitization that are relatively low cost. They would be suitable for smaller organizations or, potentially, home use for those with large collections.

**Giving Context to Collections through Digital Community***Petit Jean Room*

Sarah Milligan, Head, Oklahoma Oral History Research Program, Oklahoma State University; Christina Wolf, Archivist & Special Collections Librarian, Oklahoma City University; J.J. Compton, Associate Professor, Technical Services & Archives, Oklahoma Christian University

The presenters in this panel will discuss four case studies of building out context for collections in order to increase public interest and community value, and help popularize collection interaction. You might call it a digital project, digital history, or digital storytelling, to some degree, but what is the return on investment for enhancing interest in collections material through some sort of digital interpretation? What goes into choosing a platform or medium? If a living community exists, how to balance their vision and yours? How much time is it “safe” to invest to match the potential return? These are some the questions panelists will interrogate and debate, with an abundance of facilitated audience discussion.

**Teaching with Archival Documents***Bella Vista Room*

Gerianne Schaad, Florida Southern College; Jan Davis, Oklahoma Department of Libraries; Benna Vaughn, Baylor University; Amber Wilson, University of Central Arkansas

How do you teach using your archival collections? Join our discussion led by four archivists from a variety of settings. From one-on-one interaction to formal classes of undergraduate/graduate students, or even the public and K-12 teachers, four presenters will talk about who and how they teach, including using “engaged learning,” a recent buzzword in academic circles.

**Lunch On Your Own**

Friday, 12:15 – 1:30 PM

**Educational Sessions**

Friday, 1:30 – 3:00 PM

**Digital Archiving DIY: How to Make Finding Aids, Oral Histories, and Other Materials Available Simply, Cheaply, and Quickly***White River Room*

Robert Weaver, Southwest Collection/Special Collections Library, Texas Tech University Library; Elissa Stroman, Southwest Collection/Special Collections Library, Texas Tech University Library; Matt McEniry, Texas Tech University Library  
(cont. on page 19)

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This three-person panel is aimed at archivists who want to make finding aids, oral history transcripts and abstracts, or other resources available online, but lack the resources to do so quickly. Such hindrances often include insufficient staff, too little time, or, as in our case, no archival management software such as ArchivesSpace. Several projects implemented at the Southwest Collection/Special Collections Library at Texas Tech University over the past five years have devised ways to address these challenges by utilizing readily available technological solutions. The resulting streamlined processes led to the simple, accurate, and, most importantly, quick creation of dozens of finding aids, an oral history wiki containing numerous oral histories, and robust metadata for our growing digital collections. This session will not only detail the projects and their results, but walk through each of these processes to enable attendees to replicate our efforts in their own archives.

### **Archivist as Outsider: Partnering to Document Unique Communities**

*Petit Jean Room*

Sarah Canby Jackson, Harris County Archives; Lee Pecht, Rice University; Vince Lee, University of Houston

Archivists often document cultural communities when they are not members, for example Anglos documenting Hispanic or Native American cultures. It is often necessary to partner with members of that community to achieve mutual goals. Three Houston archives, actively involved in documenting the LGBT community, will present their distinct experiences with these collections and the challenges posed by such issues as ownership, access, and privacy.

### **Government Records in Presidential Libraries**

*Bella Vista Room*

Michelle Bogart, George Bush Presidential Library; Liza Talbot, Lyndon B. Johnson Presidential Library; Lisa Trampota, George Bush Presidential Library; Adam Bergfeld, William J. Clinton Presidential Library

What is a Presidential Library? How do Presidential Libraries compare to other archives? Archivists from three of the four Presidential Libraries in the SSA region will discuss how we archive our records.

We will discuss the following topics:

- Overview of Presidential Libraries and the Presidential Records Act
- Digitization of audio-visual materials from the Johnson Administration for preservation and access
- Interactions with researchers and coordinating with the Bush Foundation on public outreach
- Processing born-electronic presidential records, specifically email from the Clinton Administration.

**Break with Vendors**, Chancellor Hotel Atrium  
Sponsored by the University of Arkansas Honors College

Friday, 3:00 – 3:30 PM



**SNAPPy/Diversity and Inclusion Committee Happy Hour**

Maxine's Tap Room (107 N. Block Street)

Friday, 4:30 – 5:30 PM

**All-Attendee Reception**

Friday, 6:00 – 8:00 PM

Walton Reading Room, University of Arkansas Libraries

Join us for what is sure to be a festive, fun-filled celebration of "AR"chives at the all-attendee reception Friday evening, generously sponsored by the University of Arkansas Libraries! We will be welcomed by Dean of Libraries, Carolyn Henderson Allen, followed by remarks from the University of Arkansas Chancellor, Joseph E. Steinmetz, at 6:30. Attendees will have the opportunity to browse pop-up exhibits from local cultural institutions including the Arkansas Air and Military Museum, Arkansas State Archives, Cane Hill College, Country Doctor Museum, David and Barbara Pryor Center for Arkansas Oral and Visual History, U of A Libraries Special Collections, and Walmart Museum; listen to live music by local Fayetteville musician and music producer, Eric Witthans of the band Lost John; and indulge in delicious local food and libations.



***Buses to the University Libraries for the reception will begin leaving the Chancellor Hotel at 5:45, with the last bus leaving the University of Arkansas at 8:00 PM to return attendees.***

# SATURDAY, MAY 27

**Business Breakfast Meeting & SLOTTO**

Saturday, 8:00 – 10:00 AM

*Eureka Springs Ballroom*

Sponsored by the **University of Arkansas Center for Arkansas and Regional Studies**



Center for  
Arkansas and  
Regional  
Studies

## **Educational Sessions**

Saturday, 10:15 – 11:45 AM

### **The James D. Bales Papers: A Case Study of MPLP Applied to a Grant-Funded Project**

*White River Room*

Janet Parsch, University of Arkansas Libraries (moderator); Todd E. Lewis, Senior Processing Archivist, University of Arkansas Libraries Special Collections; Heath Robinson, James D. Bales Papers Projects Archivist, University of Arkansas Libraries Special Collections

This presentation will explore the benefits and challenges of integrating MPLP into a large scale grant-funded project. This case study features the James D. Bales Papers, which constitutes a major component of the University of Arkansas Special Collections Department collection of materials pertaining to right-wing individuals and organizations. At 435 linear feet, it was the largest collection in our backlog. Access to Historical Records grant from the National Historical Publications and Records Commission (NHPRC) funded labor and materials; it also placed a time limit of 18 months, which, coupled with the size of the collection, posed workflow and other challenges. Beyond processing, the project required publicity efforts documenting progress on and raising interest in the collection. This presentation will examine the application of MPLP principles including planning, appraisal, arrangement, and minimal processing, to facilitate the successful completion of all aspects of the project. It is hoped it will provide a road map for processing similar projects.

### **Remembering the Great War**

*Petit Jean Room*

Brian K. Robertson, Butler Center for Arkansas Studies; Nathania Sawyer, Butler Center for Arkansas Studies; Anna Lancaster, Butler Center for Arkansas Studies.

The Butler Center for Arkansas Studies at the Central Arkansas Library System includes a wide variety of departments and initiatives in addition to its Research Services Division, everything from educational outreach to art/exhibition galleries to the online Encyclopedia of Arkansas History & Culture. To commemorate Arkansas's role in the Great War, the Research Services Division undertook a series of projects based on materials in our various manuscript collections. (cont. on next page 23)



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**HOLLINGER  
METAL EDGE**  
Archival Storage Materials

***Please see page 24 for a complete listing of all our wonderful sponsors and exhibitors.***

In this session, we will discuss how we created access points, ranging from a themed webpage to an exhibition to themed videos, and worked with our colleagues in other departments/areas of the Butler Center to incorporate these products to engage the public and raise awareness about our available materials. We also will discuss our internal workflow for the project.

**My Grandmother Was a Cherokee Princess: Countering Myth with Fact**

*Bella Vista Room*

Erin Fehr, Sequoyah National Research Center

The most common research request encountered by Sequoyah National Research Center (SNRC) staff is researching an individual's claims of Indian ancestry. More often than not, these claims have no basis in fact and are simply family stories passed down through the generations. SNRC staff is then faced with countering this myth with the facts of official records and historical context. To that end, the Arkansas Family Histories database was created from the rejected citizenship applications to the Cherokee Nation in Indian Territory from the Civil War to the end of the 19th century. This database and other resources are used as tools to educate individuals on Indian Removal, tribal citizenship, and sovereignty.

**Incoming Board Meeting**

*White River Room*

Saturday, 12:00 – 2:00 PM

**Post-Conference Workshop**

*Bella Vista Room*

Saturday, 1:00 – 5:00 PM

**Archives 101**

*Presented by Julie Holcomb*

Archives 101 is an introductory workshop focused on the intellectual and physical care of collections of historic documents. This half-day workshop will cover the basics of archival management, including policy development, accessioning, appraisal, arrangement and description, physical care, and outreach of archival collections. Participants will receive practical advice, sample forms, and resources for additional training. This workshop is designed especially for those with little or no formal training in archives working in institutions with limited budgets for the intellectual and physical care of collections of historic documents.

# EXHIBITORS AND SPONSORS

Be sure to visit our vendors during the breaks on Thursday and Friday. From hardware to software, services to academic programs, there is something for everyone. Be sure to have each vendor mark your “Vendor Passport” and return it, filled, to the registration table to be entered into a drawing for free SLOTTO tickets.

**University of Arkansas Libraries – Platinum Sponsor**

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# SCHEDULE AT-A-GLANCE

## WEDNESDAY, MAY 24 AND THURSDAY, MAY 25

Wednesday, May 24th		
WORKSHOPS AND MEETINGS		
8:30-5:00	Privacy and Confidentiality Issues in Digital Archives (SAA DAS course)	UA Libraries, Room 102*
9:00-12:00	Digital Preservation Planning Workshop	Bella Vista
10:00-5:00	Introduction to TARO: Encoding and Submitting Finding Aids (Full Day)	Petit Jean
12:30-3:30	Outgoing Board Meeting	Eureka Springs A
1:00-5:00	Introduction to TARO: Encoding and Submitting Finding Aids (Half Day)	Petit Jean
5:30-7:30	Welcome Reception	Chancellor Atrium
Thursday, May 25th		
PLENARY SESSION		
8:30-9:30	Welcome and keynote address	Eureka Springs
9:30-10:00	Break with vendors	Chancellor Atrium
EDUCATIONAL SESSIONS		
10:00-11:30	<i>Su voto es su voz</i>	White River
	Reaching out to the Community: I Did It, so Can You	Petit Jean
	Visualizing Public Services Metrics for Special Collections & Archives	Bella Vista
LUNCH BREAK		
11:30-1:00	Alliance for Local Music Archives Meetup	Damgoode Pies*
EDUCATIONAL SESSIONS		
1:15-2:30	Austin Archives Bazaar 2016: Getting better every [other] year	White River
	We Need to Talk: Creating and Implementing Digital Preservation Workflows....	Petit Jean
	Disability Records: Accessing the Inaccessible	Bella Vista
REPOSITORY TOURS		
2:45-5:30	Crystal Bridges, Walmart Museum, Shiloh Museum, Pryor Center, and UA Libraries Special Collections	
EVENING SOCIAL EVENTS		
6:15-10:00	Arkansas Naturals Baseball Game	Arvest Stadium*

\*Location not at The Chancellor Hotel.

# SCHEDULE AT-A-GLANCE

FRIDAY, MAY 26 AND SATURDAY, MAY 27

Friday, May 26th		
SSA PAST, PRESENT, AND FUTURE		
8:00-9:00	Breakfast with SSA leadership	Eureka Springs
EDUCATIONAL SESSIONS		
9:30-10:45	Film Identification and Preservation	White River
	Faces without Time, 1860 - 1900	Petit Jean
	Transitioning to ArchivesSpace	Bella Vista
MORNING BREAK		
10:45-11:00	Break with vendors	Chancellor Atrium
EDUCATIONAL SESSIONS		
11:00-12:15	Low-cost A/V Digitization Solutions	White River
	Giving Context to Collections Through Digital Community	Petit Jean
	Teaching With Archival Documents	Bella Vista
LUNCH BREAK		
EDUCATIONAL SESSIONS		
1:30-3:00	Digital Archiving DIY	White River
	Archivist as Outsider: Partnering to Document Unique Communities	Petit Jean
	Government Records in Presidential Libraries	Bella Vista
AFTERNOON BREAK AND SOCIAL EVENTS		
3:00-3:30	Break with Vendors	Chancellor Atrium
4:30-5:30	SNAPpy and Diversity and Inclusion Happy Hour	Maxine's Taproom*
6:00-8:00	All-Attendee Reception, Hosted by the University of Arkansas Libraries in the Walton Reading Room*	
Saturday, May 27th		
BUSINESS BREAKFAST MEETING		
8:00-10:00	Breakfast & SOTTO!	Eureka Springs
EDUCATIONAL SESSIONS		
10:15-11:45	James D. Bales Papers MPLP in Practice	White River
	Remembering the Great War	Petit Jean
	My Grandmother was a Cherokee Princess: Countering Myth with Fact	Bella Vista
POST-CONFERENCE MEETINGS AND WORKSHOP		
12:00-2:00	Incoming Board Meeting	White River
1:00-5:00	Archives 101	Bella Vista

\*Location not at The Chancellor Hotel.

**NOTES *NATURALLY***



# NOTES *NATURALLY*

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