We are so excited that you have signed up as a booth participant for the upcoming [Oklahoma Archives Bazaar](https://okarchivists.com/upcoming-events/oklahoma-archives-bazaar/)! Here is some basic information about the event:

**When and Where**

Saturday October 28th, 2017

Oklahoma History Center

11:00 AM - 3:00 PM

All booth participants and volunteers should arrive at the event between 10:00 - 10:30 AM to allow time for set-up.

**How to Prepare**

* Decide what you want to bring for a table display - this can be as simple as a few interesting historical items and handouts from your institution
* **Please reply to this e-mail with the official name and spelling of your repository/group (for your table sign) and the name/s of any volunteer/s that will be helping at your booth**
* Have extra volunteers? Check out the Sign-Up Genius links below for opportunities to volunteer on the day-of with other portions of the event
	+ [General Event Volunteers](http://www.signupgenius.com/go/10c0c4daaad2aa4f85-archives)
	+ [Ask An Archivist Booth](http://www.signupgenius.com/go/5080b44aaae29a7f58-volunteer) – we’re looking for professional archivists for this activity
	+ [Children and Family Activities](http://www.signupgenius.com/go/5080b44aaae29a7f58-children)
	+ [Scanning Station](http://www.signupgenius.com/go/5080b44aaae29a7f58-okarchives)

**Scavenger “Hunt for History”**

As part of the family activities at the Bazaar, we will be putting together a scavenger hunt for historic materials. We will provide a list of clues, each of which should give just enough information to help participants figure out which repository houses this item. With each clue they decipher they’ll visit a new booth and have the opportunity to learn something about Oklahoma history from booth participants!

If you are interested in having any of your historic materials highlighted as part of this activity, please [fill out this form](https://docs.google.com/forms/d/e/1FAIpQLSfJ2DWx91QCXBwqj39Ehf-RihrwCB5Nb1qYdtcKYhFKFLoCvg/viewform) so that we can start compiling our list of clues – and be sure to bring your item on the day of the event!

Please, don’t hesitate to contact me with any questions or concerns, and help us spread the word about the event!

-Bailey Hoffner

Booth Organizer & Information Officer

Oklahoma Archivists Association

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