

# TEXAS HISTORICAL RECORDS ADVISORY BOARD

## Archival Award of Excellence Nomination Form

### Application Deadline: August 10, 2020

The Texas Historical Records Advisory Board is accepting nominations for the Archival Award of Excellence to recognize significant achievements in preserving and improving access to historical records in any format by one Texas archival institution and one individual.

Archival Award of Excellence Nomination (Please check one):  Institution  Individual

Nominee's Name/Institution: \_\_\_\_\_

Organization Name (for Individual) \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Please include the following items in the nomination package:

1. **Archival Award of Excellence Nomination Form**
2. **Statement of Work Accomplished** (not to exceed two-pages, typed) addressing the following:
  - a. What is the activity, project or program for which the individual or institution is being nominated?
  - b. When and where was the work carried out?
  - c. Describe any supporting materials included with nomination package.
3. **Two Letters of Support** (not to exceed one page, typed) from individuals familiar with the institution or individual's work
4. **Supporting Materials** may be submitted and may include finding aids, promotional materials, press releases, etc.

Nominated by:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Send one complete nomination packet to Jelain Chubb, ATTN: THRAB Archival Award of Excellence, Texas State Library and Archives Commission, P.O. Box 12927, Austin, TX 78701 or email at [thrab@tsl.texas.gov](mailto:thrab@tsl.texas.gov).